

ELHN MEETING 5 April 2018, Belfast

Present: Matthias van Rossum, Donald Weber, Silke Neunsinger, Jonas Söderqvist, Görkem Akgöz, Johan Heinsen, Christian de Vito, Tibor Valuch, Jordi Ibarez, Manuela Martini, Fia Sundevall, David Mayer, Andrea Caracausi, Leo Lucassen, Judith Rainhorn, Jacqueline Rutte (minutes)

1. Opening and agenda

Matthias van Rossum opens the meeting and the participants agree on the agenda that was sent earlier.

2. Next ELHN conference Autumn 2019

The next conference can be hosted by the IISH in Amsterdam, other Amsterdam universities do not have meeting rooms available during that period. We looked into the way how to navigate the proposals and how to create a conference programme. A discussion follows, I list the most important points:

- Submission of planned/wanted sessions deadline from 1 September 2018 to 1 October 2018.
- Number of sessions.
- Create first a draft programme based on working group proposals and afterwards an open call for the open slots to reach out to new members
- Direct people that apply for the open call to the existing workgroups (earlier date for open calls)
- Sessions must be coherent and have a minimum of three-four participants
- Open calls must remain open because many topics do not belong to a working group. This way the working groups are aware of what is going on.
- The network is sufficiently loose to combine open calls with the working groups.
- Who will decide on the open papers?
- The working groups take the initiative for the open calls that will be later sent to a programme committee. This will also prevent the working groups from being isolated.
- Does the IISH have enough conference space? The former Press museum that was housed in the IISH has left and the museum is now a large conference room. The IISH will organize a few more large conferences before the ELHN conference and that experience will help. Not all the participants are constantly present at the same time, we will also look to see if we can find extra room nearby the IISH. There is still time to work the details out.
- Since there are limitations to the number of sessions who will decide on the papers and the slots for the working groups? Invite the working groups to send their proposals and sessions, the local organizing committee will create a draft programme by comparing and fitting the panel proposals; they will report back to the working groups with questions on unclarities, overlap or other problems. The aim is to reserve some open space to send out an open call. In the open call applications can indicate if they opt for a specific working group or otherwise. The local organizing committee will communicate with working groups on proposals related to their topics, and prepare a draft plan based on the submissions for the

open call before a general (skype) meeting with the coordinators. This will keep the calls open but also canalized.

- Aim at 4 papers in 1 session.
- The programme is still pro forma , proposed is 1 keynote and 1 round table

3. **Website**

Donald has not received much input from the working groups. The website is now off-line because it was hacked in January. The website will stay down because it will merge into the IALHI socialhistoryportal, <https://www.socialhistoryportal.org/> . The ELHN will have its own page on this website and Donald is now busy with the merging. This is a new start but we need input. Donald will send the login and the passwords round so that you can all add content to the website. You can also email Donald with a cc to elhn@iisg.nl. Donald and Jacqueline are the contact persons.

4. **Working Groups** (combined with agenda item 5)

5. **ELHN organization** (combined with agenda item 4)

There are now **21 working groups**. Do they all still exist? All working group coordinators must inform by **July** if:

- they still exist/merge with other working groups
- who are their members (including email addresses)
- aims of the working group

How do we keep all the info updated and how do we organize better. It is proposed to establish **a coordinating committee** (Marcel van der Linden, Donald Weber, Matthias van Rossum, Jacqueline Rutte and local organizing host) that will perform light coordinating tasks:

- Central contact point
- Preparing meetings (agenda)
- Timetable supervision
- Follow up on decisions of meeting

We will have to make a **procedure for the renewal of positions**; this procedure must be ready before the next meeting. Matthias van Rossum and Marcel van der Linden will look into this.

General Assembly: The coordinators of the working groups have decision power. Each working group must have 1 or 2 coordinator(s) so that all groups can be represented during meetings. Aim is to meet once a year, the year before the conference and the year during the conference. A new meeting must be planned sometime between February and April 2019, in Amsterdam before the open calls. The meeting date will be sent out by email.

Conference committee will consist of local conference organizers and the program committee. Their task is to organize the conference and to mediate in creating the program. To create the program the local organizers try to accommodate the panels proposed by the working groups (and from an additional open call), communicating with the coordinators of the working groups, preferably avoiding selection. In case selection is needed, the general assembly/coordinators of the working groups will be consulted. The conference committee should also encourage other session forms, creating dialogues in other ways than only paper presentations.

6. Any other business

Try to keep the fees at the same level as they were in Paris> *We cannot guarantee this but will do our utmost to keep the fees as low as possible.*
Are there skype facilities that can be used during the spring meeting? *We will inform about this later.*

ELHN Conference 2019 - proposal (updated version)
Amsterdam, IISH

19, 20 and 21 September 2019

Maximum participants 150-200

Five conference rooms available *

- Max Nettlau room, 40-200 persons (for plenary meetings)
- Posthumus room, 30 persons (workshop setting) to 75 persons (audience setting)
- Scheltema room, 30 persons (workshop setting)
- Nikolaevsky room, 20 persons
- Sourvarine room, 15 persons

*Aim is to find an extra workshop room

Registration and payment via digital administration system (as used by ESSHC)

Budget – to be made

Conference fees – to be calculated – lower fees for students and postdocs; higher fees for scholars with institutional support

Schedule organisation

ELHN Conference Amsterdam September 2019	(18)19-21
Registration (closing)	1 August 2019
Programme (definitive) + information to work groups and participants	1 April 2019
<u>ELHN Meeting Amsterdam</u> on programme (including skype connection) January / February 2019	
Registration (open)	1 February 2019
Submission <u>full/final session</u> abstracts (work groups and call)	15 January 2019
<u>Communication to work groups</u> (+ open call remaining slots) November 2018	15
<u>Draft programme</u> based on work group plans by local organizers	15 October 2018
Submission <u>session proposals</u> by work groups	1 October 2018
Updated list + request for sessions plans to work groups	April/May 2018
Complete local organization and program committee	April/May 2018
<u>ELHN Meeting Belfast</u> and plan Amsterdam conference	April 2018