

Applications are invited for the position of ERC Project Administrative Coordinator at Koç University

The European Research Council (ERC) project *Industrialisation and Urban Growth from the mid-nineteenth century Ottoman Empire to Contemporary Turkey in a Comparative Perspective, 1850-2000* at Koç University under the direction of M. Erdem Kabadayı is offering up to a 5-year employment opportunity for a talented and skilful project administrative coordinator beginning in October 2016. The Cambridge Group for the History of Population and Social Structure, (Campop, <http://www.campop.geog.cam.ac.uk>) of the University of Cambridge is an official partner of the project and a close collaboration with the Campop will be a distinctive feature of its comparative research agenda. The members of the project team will take part in the first ERC project in the field of history implemented in Turkey and the first ERC project on economic and social history of the late Ottoman Empire and twentieth-century Turkey. Successful applicant will be given a work place at Koç University.

The project aims to contextualise and compare changes in occupational structure and urban growth trajectories across time and space. To reach this aim solid and detailed datasets of occupational structure and historical demographics for a very large part of the Ottoman Empire in the 19th century and for the entire Turkey in the 20th century will be constructed. This project is an attempt at bringing Ottoman/Turkish history into the newly emerging field of digital humanities. It will use advanced techniques of spatial and geometric data analysis in conjuncture to answer long debated research questions and to formulate and work on new ones for the social and economic history of the Ottoman Empire and the Republic of Turkey.

The role of the project administrative coordinator is to provide overall coordination and oversight of the ERC project, to act as the interface between the Principal Investigator (M. Erdem Kabadayı) and researchers, other staff of the project, accounts office and with relevant ERC project and finance officers. In addition to administrative tasks it is expected that the project administrative coordinator should supervise and co-organise academic events such conferences, talks, visits and academic travel.

Candidates should have education preferably at graduate level. Excellent oral and written communication skills in English and Turkish are prerequisites. A positive approach to problem solving is expected. Applicants should have experience in managing complex projects and working with a team. They should have proven ability to meet tight individual and group deadlines and to manage their own workload. Experience in working within an academic research environment is desirable.

The required criteria to apply for the position:

- A cover letter (max 3 pages)
- Curriculum vitae (including detailed knowledge on language proficiency and previous employment and relevant experience, max 3 pages)
- Names of two possible references

Please send materials electronically in one file or folder to:
M. Erdem Kabadayı, mkabadayi@ku.edu.tr by August 1, 2016

For additional information about the project please contact M. Erdem Kabadayı
<http://mysite.ku.edu.tr/mkabadayi/>

<https://cssh.ku.edu.tr/en/people/personel-detail/?user=mkabadayi>